



The objective of a new accounting application, no matter if it's a move or first time purchase, is to have better control of your business information. The aims of this process should include increasing your efficiency and improving accuracy to result in lower costs and more timely business statistics and financial reports. In other words, to provide better tools for better management decisions. No one will in more concerned with the financial health of a business than it's owner. It is important that you participate both in the selection and setup of the accounting system. It is equally important that you review the business financial information on a regular basis (monthly at a minimum), so that, as the business owner, you are aware of its financial health. Some Key elements of the selection process include:

Step 1 – Defining **YOUR** business

Step 2 – Identifying **YOUR** needs

Step 3 – Determining network requirements

Step 4 – Researching current features

Step 5 – Identifying required features

Step 6 – Considering growth potential

Step 7 – Identifying customizability of the system

Step 8 – Ascertaining customizable reporting

Step 9 – Setting up necessary hardware

Step 10 – Establishing reasonable launch date

Get the complete Best Practices Series Guide that includes Selecting an Accounting Software System and 10 steps to implement an accounting system and Best Practices for everyday bookkeeping by visiting www.jcscomputer.net. The booklet is filled valuable tips and worksheets to help you identify your needs and compile hardware inventory.

About the Author

Jennifer O'Brien is a solutions specialist at JCS Computer Resource (www.jcscomputer.net) which provides software technical support and training for SAGE Software products including Peachtree, MAS 90, MAS 200, ACT! and Timeslips. JCS Computer Resources provides installation, onsite training, classroom training, online training, online support, onsite support and phone software support.

JCS Computer Resources has been providing quality support and training since 1988 and has been named Peachtree Authorized Resource Center and platinum partner for 12 years in a row.